



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

AGENDA

January 14, 2020

7:00 p.m.

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – December 10, 2019
 - 2.2. December Police Report & Schedule
 - 2.3. Public Property & Health Minutes – January 7, 2020
 - 2.4. Finance Personnel & Safety Minutes – January 7, 2020
 - 2.5. Streets, Buildings & Utilities Minutes – December 3, 2019 and January 7, 2020
 - 2.6. December 2019 and January 2020 Library Director's Reports and Markesan Library Board Minutes – December 19, 2019
3. Approval of Claims:
 - 3.1. City Checks #35672-35753, Electronic Payments #EFT 0953-0966 Direct Deposits #3313-3426, and Utility Checks #12481-12500
 - 3.2. File Treasurer's Report for Audit
4. New Business
 - 4.1. Discussion and Action on 650 North Margaret Street Property – Dan Sondalle
 - 4.2. Discussion and Action on 309 East John Street Property Special Hearing Request
 - 4.3. Discussion and Action on New Recycling Center Attendant John Huhndorf
 - 4.4. Discussion and Action on Ordinance 254 – Amending 78-4 Committee and Mayor Pay Rates
 - 4.5. Discussion and Approval on Ordinance 255 – Amending 400-115 Signs
 - 4.6. Discussion and Approval of ECT Invoice for \$1,275.00 for WWTP
 - 4.7. Approval of Operator's Licenses for the period ending 6/30/20: Jeffrey G Dallman
5. Old Business
 - 5.1 Appoint 2020-2021 Election Inspectors
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

CITY OF MARKESAN COMMON COUNCIL

December 10, 2019

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Henke, Ald. Bieszki, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Amend. Also present was Roger Matthews from the Berlin Journal.
- 1.3 No Citizen's comments

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Bieszki to approve the November 12, 2019 Common Council minutes with the change to list the naye vote people by name; motion carried 6-0.
- 2.2-2.4 and 2.6 After review of all items, motion Henke/Thiem to approve the November Police Report & December Schedule, Public Property & Health minutes of December 3, 2019, Finance, Personnel & Safety minutes of December 3, 2019, November Library's Director's Report and Markesan Library Board minutes of November 21, 2019, Streets minutes were not submitted or approved; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Bieszki to approve the following vouchers as presented: City Checks #35635-35671, Electronic Payments #EFT 0938-0952, and Direct Deposits #3261-3312 in the amount of \$116,956.50, and Utility Checks #12463-12480, EFT#0430 in the amount of \$56,376.60; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the November 2019 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Following discussion, motion Thiem/Kazda to approve the 2019 Employee Year End Gifts: Full-time and Regular Part-time employees get \$75.00, Part-time Employees get \$25.00, Part-time Police Officers get \$30.00, and Substitute Crossing Guards get \$15.00; motion carried 6-0 on a roll call vote.
- 4.2 After discussion, motion Triemstra/Abendroth to approve and renew the EMC Property and Liability Insurance; motion carried 6-0 on a roll call vote.
- 4.3 After discussion, motion Bieszki/Abendroth to approve the Johnson Block Audit at \$16325 for 2020; motion carried 6-0 on a roll call vote.
- 4.4 Motion Kazda/Henke to approve the Intergovernmental Agreement for the Village of North Fond du Lac to Provide Municipal Court Services; motion carried vote 6-0 on a roll call vote.
- 4.5 Motion Bieszki/Triemstra to waive the reading and to approve Ordinance No. 253 for Establishing the Municipal Court; motion carried 6-0 on a roll call vote.
- 4.6 Motion Abendroth/Bieszki to approve WWTP invoice from ECT for \$1,275.00; motion carried 6-0 on a roll call vote.
- 4.7 Following discussion, motion Bieszki/Kazda to approve the Emergency Management Annual Christmas Party not to exceed \$500 with no purchase of alcohol; motion carried 6-0 on a roll call vote.
- 4.8 Motion Abendroth/Triemstra to approve the Emergency Management Annual Member Payments: Members to total \$1200, Director \$600, and Assistant Director \$400; motion carried 6-0 on a roll call vote.
- 4.9 The appointment of the 2020-2021 Election workers was tabled until January, so Ald. Abendroth can review applications.
- 4.10 Motion Bieszki/Triemstra to approve Operator Licenses for period ending 6/30/20 to Carissa Stewart; motion carried 6-0.

5. Old Business: None

6. Schedule Future Meetings and Agenda Items. The following meetings were scheduled: Planning Commission on Tuesday, January 7, 2020 at 6:15 pm at City Hall; Streets, Buildings & Utilities – Tuesday, January 7, 2020 at 6:30 pm at City Hall; Public Property & Health – Tuesday, January 7, 2020 immediately following Streets, Buildings & Utilities at City Hall; Finance, Personnel & Safety on Tuesday, January 7, 2020 immediately following Public Property & Health meeting at City Hall; and Common Council on Tuesday, January 14, 2020 at 7:00 pm at City Hall.

7. Adjournment. Motion Triemstra/ Bieszki to adjourn; motion carried 6-0. The meeting adjourned at 7:16 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee

Presented on January 7, 2020

December 2019

Agenda:

**Francis and Ruth Oberreich Foundation Grant
Ted's Piggly Wiggly Donation
Green Lake Basic Needs Fund Grant**

Appendix:

Francis and Ruth Oberreich Foundation Grant

This department was recently awarded a \$1,000 grant from the Oberreich Foundation to purchase new LED STOP signs for all Markesan Crossing Guards and the Princeton Crossing Guard. This department along with our crossing guards are very grateful for these signs. They are amazing and really capture the attention of motorists.

Ted's Piggly Wiggly Donation

This department recently received \$1,300 dollars from Ted's Piggly Wiggly as part of their Election give back campaign. On November 5th, Ted's Piggly Wiggly donated a portion of their sales to the Markesan Police Department for the purchase of equipment.

This department is extremely grateful for the support from our local business. We greatly appreciate the support.

Green Lake Basic Needs Fund Grant

This department recently was awarded a \$5,000 grant from the Green Lake Basic Needs Fund to assist in paying for the Shop with a Hometown Hero program. Because of this generous grant we were able to expand this program to 15 kids this year. This \$5,000 grant will help cover all expenses for the 2019 and 2020 Shop with a Hometown Hero Program.

This department is extremely grateful for the support towards our Shop with a Hometown Hero Program. We greatly appreciate the support.

**Public Property and Health Committee
City Council Chambers
January 7, 2020**

Call to order at 6:42 p.m.

Roll call by sign-in.

Citizen Comments: None

Public Works Report: Motion by Mayor Slate/Ald. Triemstra to hire John Huhndorf as the Recycling Center Attendant. Motion carried.

Old Business

Discussion and Action on 410 South Bridge Street Maintenance Plan: The Committee asks that the City Clerk contact the property owner and advise him that the Committee needs a plan or status update at the February 2019 Public Property meeting.

New Business

Discussion and Action on Kohn Bench for Old Cemetery: Michelle Lippart Hardwick addressed the Committee with a proposal to relocate a marble family memorial bench to or near the family plot in the old section of the Markesan cemetery. Motion by Mayor Slate/Ald. Kazda that Michelle Lippart Hardwick work with Martin to look at options for a location that will allow for cemetery maintenance and bring this information back to the Committee. Motion carried.

Discussion and Action on Update for 650 North Margaret Street Property: Mayor Slate excused himself from the discussion. The Committee reviewed the December 2019 Condition Report from General Engineering. Motion by Ald. Thiem/Ald. Triemstra that we ask the City Attorney to attend either the January Council meeting or the February Public Property meeting by phone or in person and that the City Clerk send Dan a copy of the Condition Report so we can discuss next steps at that time. Motion carried.

Adjournment: Motion by Ald Triemstra/Mayor Slate to adjourn. Motion carried. Meeting adjourned at 7:11 p.m.

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

December 3, 2019

Immediately following Finance, Personnel & Safety Meeting

Minutes

Call to Order was at 7:21 pm.

Roll Call is by sign in sheet.

Citizen's Comments none.

Public Works Report Open discussion about Chip Seal Cross walk and spring paint for 2020, no action.

Water & Sewer Department Report

- Discussion and Action on ECT Invoice motion by Mayor Slate 2nd ALD Abendroth to approve payment of \$1275.00 Motion Carried.

New Business

- Discussion and Action on Building Inspector. Open Discussion about the building inspection and duties ALD Bieszki to discuss with GE.

Old Business None

Review Land Use Permits; Book on table

Adjournment: Motion for Adjournment Mayor Slate 2nd ALD Abendroth Motion Carried.

7:28 pm

Director's Report – December 2019

Activities: Homespun Holidays went very well. It's hard to guess how many kids took part in our activities but I would say at least 50 kids and maybe 35 parents just to take a guess. We also had 10 teen volunteers outside of that number. I know we had 72 cookies and we ran out of those by 11:30 am. Cookies were only half the cost thanks to Piggly Wiggly and Valentina donated the frosting. Christmas Card Class on Mon. Dec. 2 had 11 adults and 1 child between the two classes. Craft nights were full with 15 and 16 people and several on a wait list. There were lots of positive comments about the craft classes and card classes. Storytime with Santa Claus was also a great deal of fun and we had about 17 kids and 12 adults. Upcoming programs include a Sip and Swipe: library e-books, and e-audio book class and meditation classes. I'm working on other activity plans too. We are considering an evening or weekend storytime in February or March to help storytime attendance.

Meetings & 2020 Budget: I attended the Chamber meeting and a city finance meeting. The Chamber meeting revolved around this year's annual banquet and a wrap up of Homespun Holidays. I attended the city finance meeting since the health care the city is going with in 2020 has the potential to cost the library \$2,137.92. As I explained in my email, absorbing that cost and potentially a much higher cost in the future could truly drain the library's savings if the city wouldn't help out. I made a case for that at the finance meeting. They asked if we could manage the cost this year and I said I thought we could. We should be getting about \$1,117 back from a Teach Fund Grant this year (if all goes well) which we can spend on anything, so that will help. The big issue in our December meeting is where do we want to change the budget to absorb the rest of the cost? Do we want to pull from savings? Do we want to get rid of the raises? Do we want to spend less in materials? Do we want to make a fundraising goal and a fundraising plan?

Patron Policy: The big issue here is how old should a child be to be in the library alone without a parent or babysitter? If there is a babysitter, how old should the babysitter be?

Winnefox Grant: I had mentioned this grant a while ago, but now it is getting time for decisions. We are eligible for a 1,000 grant through Winnefox that we need to apply for by March 2020. We can use it on Lifelong Learning, Job Creation, Broadband Access. I've been looking into RBDigital video streaming as it offers access to the Great Courses which we could use for programming and people could use for entertainment too. I also have plans if we want to use it for technology toys and devices. I'm looking into Wi-Fi hotspots but don't have a lot of hope for that avenue as we would have to go through US Cellular or Verizon. The most cost effect deals are through Sprint. We could also just order some more launch pads. I'll have more info by the meeting.

Other news & Later Agenda Items:

Wish tree is up. Jessica donated lights & a tent for the children's room. Ness is coming the end of December. (the 27th)

~Nicole Overbeck, Happy Holidays Everyone!

Director's Report – January 202 – Happy New Year!

Activities: Movie had 8 kids. The Forest of Trees had 14. Glowing Globes had 14 kids and 3 adults. New Year's Poppers just a couple kids took advantage. Upcoming programs in January include: Sip & Swipe E-readers on the 13th, Disney Trivia & Movie on the 20th, Beach Bash Storytime on the 30th. In February, have a slow cooker class on Monday the 10th. A sharpie coaster craft, a Foxy Gram fundraiser on the 14th, and Mardi Gras activities, and a Blind Date with a Book display, in the works. I've been doing some leg work on the parenting classes and should have more information by the board meeting. Karen Werth is working on a Kentucky Derby Event for the library and is also helping with the Mardi Gras activities.

Meetings: By the time of the board meeting, I will have attended the Chamber Meeting/Horicon Bank Ribbon Cutting and the LAC meeting.

Other news & Later Agenda Items:

Lighting: Only part of the lightening was completed as the wrong bulbs were ordered for some of the fixtures. It is still a work in progress.

Health Care Costs: Nancy is taking the health care. The city will bill us monthly for that cost. The insurance will be billed quarterly and our rate for this year is \$2,025.

Handling Lost Items: Currently the library follows up on overdue items long unreturned. The system will bill people for the items and block their cards. They get a letter from the system. But that is it.

Usually, as a rule of thumb, I'll send out a more personal letter to patrons who have 3-4 or more items unreturned (or very expensive items like a launch pad) asking them to return said item or contact the library. I asked Chief Pflum if Lucy ever asked for help in the past getting unreturned items and he said that once in a while he would and that he usually would send out a letter. We could continue handling lost items this way or some libraries go with a collection agency called Unique Management Systems. The collection agency charges \$8.95 and then continues to try to get unreturned items back. Some libraries will bill \$10 or \$15 extra for a referral fee.

I talked to other libraries about their experiences with Unique Management Systems and will have more info at the meeting.

~Nicole Overbeck

Markesan Public Library - Board of Trustees
Draft Minutes December 19, 2019

- I. Call to order: The meeting was called to order at 4:20 p.m by board member Nancy Kirst. Trustees present: Beth Kazda, Mike Hansen, Vicki Bernhagen, Nancy Kirst, Cindy Boelter; Director Nicole Overbeck. President Jill Worden arrived at 4:25 Absent: Rachel Nitz
- II. Approval of Minutes: **Kazda/Hansen moved to approve the November 21 minutes. Motion carried.**
- III. Input from Public: None.
- IV. Financial Reports: Current payments were discussed. Kazda presented saving account report. Oshkosh Community Foundation funds increased by apx. \$6000. Overbeck presented the bills and explained that she took the \$9,558 out of library held savings and put it in the library held checking per last board meetings decision. She wrote out a check for \$9,300 for the WALs fee and to balance the budget. The other funds were left in the library held checking to keep the balance over the \$250 minimum. **Kirst/Worden moved to approve the bills. Motion carried.**
- V. President's Report: Worden discussed the possibility of offering a parenting class at the library along the lines of "Love & Logic". Overbeck is to follow up on this idea.
- VI. Director's Report: Overbeck talked about upcoming events and past events.
- VII. Old Business:
 - A. Patron Conduct Policy: The board discussed the minimum age to allow a child in the library alone. Overbeck handed out the current policy with some additional information on procedures staff should take when a patron violates the conduct policy. Board will read this document and discuss at next meeting.
- VIII. New Business:
 - A. Ramifications of City Health Care on Library Budget: Overbeck explained how the city or library must pay 25% or 50% of the health care premium of employees receiving WRS if the employees choose to get their health care through the city. It is a stipulation of receiving the kind of health care that the city signed up for. This year only one employee is considering the health care, just for herself. The library will have to pay 25% or \$2,137.92. Overbeck stated that she went to the Finance committee meeting to explain the library's position. She hopes that if the city continues to use this kind of health care in the future that they would also consider helping the library with the resulting costs.
 - B. 2020 Library Budget Modifications – Overbeck asked the board where they would like the \$2,137.92 to come out of in the current budget. Bernhagen asked Overbeck to find out more details on how the library will have to pay this amount, monthly or annually? The board decided to wait on modifying the budget.
 - C. Winnefox Grant. Overbeck presented several options on how to use the 1,000 Winnefox grant: tech toys, launchpads, Wifi hotspots, RBDigital streaming video, etc. The board discussed these ideas and said that any of them would be wonderful to try out. Overbeck is to use her best judgement.

Adjournment and next meeting – January 16, 2019

Respectfully Submitted, Nicole Overbeck, Library Director

January 7, 2020

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 35672 - 35753	\$	50,892.37
DD #3313 - 3426	\$	65,087.57
EFT #0953 - 0966	\$	53,326.23

TOTAL	\$	169,306.17
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UTILITY CHECKS: #12481 - 12500	\$	30,523.67
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TOTAL	\$	30,523.67
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With the exception of:

_____	_____	_____
_____	_____	_____

Signed:

City of Markesan Voucher List

December 4, 2019 through January 7, 2020

Num	Date	Name	Memo	Original Amount
EFT-0953	12/10/2019	INTERNAL REVENUE SERVICE	12/6/19 PR	-6,652.68
EFT-0954	12/10/2019	EMPOWER RETIREMENT (WDC)	12/6/19 PR	-415.00
EFT-0955	12/10/2019	WISCONSIN DEPT. OF REVENUE	12/6/19 PR	-1,300.15
EFT-0956	12/19/2019	EMPLOYEE BENEFITS CORPORATION	HRA MCLEAN	-25.00
EFT-0957	12/23/2019	INTERNAL REVENUE SERVICE	12/20/19 PR	-10,109.40
EFT-0958	12/23/2019	WISCONSIN DEPT. OF REVENUE	12/20/19 PR	-1,486.98
EFT-0959	12/23/2019	EMPOWER RETIREMENT (WDC)	12/20/19 PR	-615.00
EFT-0960	12/23/2019	WRS (Wisconsin Retirement System)	Dec 2019 Retirement	-7,756.96
EFT-0961	12/23/2019	STATE OF WI HEALTH INS	JANUARY 2020 HEALTH INS	-18,862.38
EFT-0962	12/30/2019	EMPLOYEE BENEFITS CORPORATION	HRA FEES	-54.00
EFT-0963	01/07/2020	EMPOWER RETIREMENT (WDC)	1/3/20 PR	-85.00
EFT-0964	01/07/2020	EMPOWER RETIREMENT (WDC)	1/3/20 PR	-480.00
EFT-0965	01/07/2020	INTERNAL REVENUE SERVICE	39-6006314	-5,473.68
EFT-0966	01/07/2020	WISCONSIN DEPT. OF REVENUE	2020-2021 BUS TAX REGISTRATION	-10.00
			TOTAL EFT PAYMENTS	-53,326.23
DD3313	12/06/2019	Dykstra, Dennis P	Direct Deposit	-174.54
DD3314	12/06/2019	Fletcher-Dykstra, Donna	Direct Deposit	-263.20
DD3315	12/06/2019	Frank, Tina M	Direct Deposit	-157.92
DD3316	12/06/2019	Lohrey, DuWayne E	Direct Deposit	-116.36
DD3317	12/06/2019	Olson, Clyde	Direct Deposit	-43.86
DD3318	12/06/2019	Panten, Beth M	Direct Deposit	-70.19
DD3319	12/06/2019	Panten, James B	Direct Deposit	-166.69
DD3320	12/06/2019	Phippen, Henry	Direct Deposit	-324.60
DD3321	12/06/2019	Slate, Rich	Direct Deposit	-461.75
DD3322	12/06/2019	Amend, Elizabeth A	Direct Deposit	-1,286.60
DD3323	12/06/2019	Butner, Bonny	Direct Deposit	-12.97
DD3324	12/06/2019	Chaon, Janice E	Direct Deposit	-78.95
DD3325	12/06/2019	Chisnell, Gerald	Direct Deposit	-277.05
DD3326	12/06/2019	Doro, Anthony	Direct Deposit	-1,387.56
DD3327	12/06/2019	Downs, Christopher JH	Direct Deposit	-124.93
DD3328	12/06/2019	French, Jessica M	Direct Deposit	-316.31
DD3329	12/06/2019	Glover, Valerie	Direct Deposit	-122.98
DD3330	12/06/2019	Hansen, Martin H	Direct Deposit	-2,353.40
DD3331	12/06/2019	Heberer, Jeffrey	Direct Deposit	-1,975.60
DD3332	12/06/2019	Heiling, Rachel	Direct Deposit	-744.02
DD3333	12/06/2019	Huhndorf, John E	Direct Deposit	-121.90
DD3334	12/06/2019	Jahnke, TerryL	Direct Deposit	-84.86
DD3335	12/06/2019	Krentz, Dorothea M	Direct Deposit	-942.85
DD3336	12/06/2019	McLean, Cody	Direct Deposit	-1,960.26
DD3337	12/06/2019	Meyer, Vanessa K	Direct Deposit	-90.04
DD3338	12/06/2019	Mosqueda, Yasmin	Direct Deposit	-32.20
DD3339	12/06/2019	Overbeck, Nicole M	Direct Deposit	-937.01
DD3340	12/06/2019	Pflum, William	Direct Deposit	-1,554.14

City of Markesan Voucher List

December 4, 2019 through January 7, 2020

DD3341	12/06/2019	Stellmacher, Nancy	Direct Deposit	-442.99
DD3342	12/06/2019	Stoll, Brittany M	Direct Deposit	-87.73
DD3343	12/06/2019	Stuckart, Kurt A	Direct Deposit	-964.13
DD3344	12/06/2019	Watry, Philip	Direct Deposit	-1,312.05
DD3345	12/06/2019	Zelenko, Valentina	Direct Deposit	-33.53
DD3346	12/20/2019	Abendroth, David	Direct Deposit	-1,717.71
DD3347	12/20/2019	Bieszki, Stephen	Direct Deposit	-1,782.35
DD3348	12/20/2019	Henke, Brenda	Direct Deposit	-1,551.48
DD3349	12/20/2019	Kazda, Elizabeth A	Direct Deposit	-1,560.71
DD3350	12/20/2019	Thiem, Adam	Direct Deposit	-1,477.60
DD3351	12/20/2019	Triemstra, Dennis	Direct Deposit	-1,606.89
DD3352	12/20/2019	Phippen, Henry	Direct Deposit	-113.88
DD3353	12/20/2019	Slate, Rich	Direct Deposit	-1,306.47
DD3354	12/20/2019	Amend, Elizabeth A	Direct Deposit	-75.00
DD3355	12/20/2019	Chisnell, Gerald	Direct Deposit	-25.00
DD3356	12/20/2019	Doro, Anthony	Direct Deposit	-75.00
DD3357	12/20/2019	Downs, Christopher JH	Direct Deposit	-30.00
DD3358	12/20/2019	Dykstra, Dennis P	Direct Deposit	-25.00
DD3359	12/20/2019	Engel, Wanda S	Direct Deposit	-15.00
DD3360	12/20/2019	Fletcher-Dykstra, Donna	Direct Deposit	-25.00
DD3361	12/20/2019	Frank, Tina M	Direct Deposit	-15.00
DD3362	12/20/2019	Hansen, Martin H	Direct Deposit	-75.00
DD3363	12/20/2019	Heberer, Jeffrey	Direct Deposit	-75.00
DD3364	12/20/2019	Heiling, Rachel	Direct Deposit	-75.00
DD3365	12/20/2019	Huhndorf, John E	Direct Deposit	-25.00
DD3366	12/20/2019	Krentz, Dorothea M	Direct Deposit	-75.00
DD3367	12/20/2019	Lohrey, DuWayne E	Direct Deposit	-25.00
DD3368	12/20/2019	McLean, Cody	Direct Deposit	-75.00
DD3369	12/20/2019	Olson, Clyde	Direct Deposit	-15.00
DD3370	12/20/2019	Panten, Beth M	Direct Deposit	-15.00
DD3371	12/20/2019	Panten, James B	Direct Deposit	-15.00
DD3372	12/20/2019	Pflum, William	Direct Deposit	-75.00
DD3373	12/20/2019	Phippen, Henry	Direct Deposit	-25.00
DD3374	12/20/2019	Preuss, Jason H	Direct Deposit	-30.00
DD3375	12/20/2019	Stuckart, Kurt A	Direct Deposit	-75.00
DD3376	12/20/2019	Watry, Philip	Direct Deposit	-75.00
DD3377	12/20/2019	Amend, Elizabeth A	Direct Deposit	-699.31
DD3378	12/20/2019	Butner, Bonny	Direct Deposit	-106.32
DD3379	12/20/2019	Chaon, Janice E	Direct Deposit	-81.17
DD3380	12/20/2019	Chisnell, Gerald	Direct Deposit	-277.05
DD3381	12/20/2019	Doro, Anthony	Direct Deposit	-2,777.58
DD3382	12/20/2019	French, Jessica M	Direct Deposit	-253.96
DD3383	12/20/2019	Glover, Valerie	Direct Deposit	-118.33
DD3384	12/20/2019	Hansen, Martin H	Direct Deposit	-1,367.62
DD3385	12/20/2019	Heberer, Jeffrey	Direct Deposit	-1,300.20
DD3386	12/20/2019	Heiling, Rachel	Direct Deposit	-584.85
DD3387	12/20/2019	Huhndorf, John E	Direct Deposit	-177.31

City of Markesan Voucher List

December 4, 2019 through January 7, 2020

DD3388	12/20/2019	Krentz, Dorothea M	Direct Deposit	-1,058.59
DD3389	12/20/2019	McLean, Cody	Direct Deposit	-1,932.83
DD3390	12/20/2019	Meyer, Vanessa K	Direct Deposit	-154.69
DD3391	12/20/2019	Mosqueda, Yasmin	Direct Deposit	-35.79
DD3392	12/20/2019	Overbeck, Nicole M	Direct Deposit	-915.00
DD3393	12/20/2019	Pflum, William	Direct Deposit	-1,595.16
DD3394	12/20/2019	Stellmacher, Nancy	Direct Deposit	-592.11
DD3395	12/20/2019	Stoll, Brittany M	Direct Deposit	-87.73
DD3396	12/20/2019	Stuckart, Kurt A	Direct Deposit	-2,251.90
DD3397	12/20/2019	Watry, Philip	Direct Deposit	-1,979.33
DD3398	12/20/2019	Zelenko, Valentina	Direct Deposit	-55.87
DD3399	01/03/2020	Amend, Elizabeth A	Direct Deposit	-1,072.58
DD3400	01/03/2020	Butner, Bonny	Direct Deposit	-34.46
DD3401	01/03/2020	Chaon, Janice E	Direct Deposit	-82.77
DD3402	01/03/2020	Chisnell, Gerald	Direct Deposit	-277.05
DD3403	01/03/2020	Doro, Anthony	Direct Deposit	-1,473.36
DD3404	01/03/2020	Downs, Christopher JH	Direct Deposit	-128.84
DD3405	01/03/2020	French, Jessica M	Direct Deposit	-176.62
DD3406	01/03/2020	Glover, Valerie	Direct Deposit	-117.09
DD3407	01/03/2020	Hansen, Martin H	Direct Deposit	-1,344.54
DD3408	01/03/2020	Heberer, Jeffrey	Direct Deposit	-1,222.80
DD3409	01/03/2020	Heiling, Rachel	Direct Deposit	-459.03
DD3410	01/03/2020	Krentz, Dorothea M	Direct Deposit	-1,008.47
DD3411	01/03/2020	McLean, Cody	Direct Deposit	-1,535.32
DD3412	01/03/2020	Meyer, Vanessa K	Direct Deposit	-124.81
DD3413	01/03/2020	Mosqueda, Yasmin	Direct Deposit	-21.92
DD3414	01/03/2020	Overbeck, Nicole M	Direct Deposit	-955.59
DD3415	01/03/2020	Pflum, William	Direct Deposit	-1,618.91
DD3416	01/03/2020	Stellmacher, Nancy	Direct Deposit	-0.60
DD3417	01/03/2020	Stuckart, Kurt A	Direct Deposit	-1,061.72
DD3418	01/03/2020	Watry, Philip	Direct Deposit	-1,270.39
DD3419	01/03/2020	Zelenko, Valentina	Direct Deposit	-96.87
DD3420	01/03/2020	Dykstra, Dennis P	Direct Deposit	-174.54
DD3421	01/03/2020	Fletcher-Dykstra, Donna	Direct Deposit	-201.78
DD3422	01/03/2020	Frank, Tina M	Direct Deposit	-131.59
DD3423	01/03/2020	Panten, Beth M	Direct Deposit	-61.42
DD3424	01/03/2020	Panten, James B	Direct Deposit	-131.59
DD3425	01/03/2020	Phippen, Henry	Direct Deposit	-263.20
DD3426	01/03/2020	Slate, Rich	Direct Deposit	-461.75
TOTAL DIRECT DEPOSITS				-65,087.57
35672	12/10/2019	ACTION APPRAISERS & CONSULTANT	2019 4th Quarter Maintenance	-1,425.00
35673	12/10/2019	ADVANCED DISPOSAL	Dec. 2019 Trash & Recycling	-7,214.40
35674	12/10/2019	AMEND, ELIZABETH	Reimb / Conference Amend & Heiling	-734.84
35675	12/10/2019	MARKESAN AUTO, HOME & FARM	Misc. Parts & Supplies	-772.25
35676	12/10/2019	QUANTUM COMMUNICATIONS	Troubleshoot fax line	-337.50
35677	12/10/2019	SECURIAN FINANCIAL GROUP, INC.	Jan 2020 Life Ins Premium	-123.42

City of Markesan Voucher List

December 4, 2019 through January 7, 2020

35678	12/10/2019	SHELL FLEET	Nov 2019 Fuel	-605.27
35679	12/10/2019	TRUCK COUNTRY OF WISC	Filter	-51.90
35680	12/12/2019	DARRELL'S AUTO REPAIR	Plow Parts	-22.20
35681	12/12/2019	KRENTZ, DOROTHEA	Dec 2019 Cell Phone Reimb	-15.00
35682	12/12/2019	LANDMARK SERVICES COOPERATIVE	Nov 2019 Fuel	-352.27
35683	12/12/2019	MCLEAN CODY	Dec 2019 Cell Phone Reimb	-15.00
35684	12/12/2019	PFLUM, WILLIAM A.	Dec 2019 Cell Phone Reimb	-15.00
35685	12/12/2019	STUCKART, KURT	Dec 2019 Cell Phone Reimb	-15.00
35686	12/12/2019	WATRY PHILIP	Dec 2019 Cell Phone Reimb	-15.00
35687	12/12/2019	MARKESAN POLICE DEPARTMENT	SHOP WITH A COP	-1,500.00
35688	12/20/2019	Boelter, James	12/20/19 Payroll	-87.30
35689	12/20/2019	Dolgnier, Anthony D	12/20/19 Payroll	-73.88
35690	12/20/2019	Gibbons, Marcia L	12/20/19 Payroll	-73.88
35691	12/20/2019	Grzenia, Dennis	12/20/19 Payroll	-68.32
35692	12/20/2019	Justmann, Lorraine T	12/20/19 Payroll	-461.75
35693	12/20/2019	Kirker, Larry	12/20/19 Payroll	-132.84
35694	12/20/2019	Lager, Brian	12/20/19 Payroll	-411.15
35695	12/20/2019	Prill, Dylan J	12/20/19 Payroll	-127.30
35696	12/20/2019	Robl, Theodore R	12/20/19 Payroll	-36.94
35697	12/20/2019	Ross, Andrew M	12/20/19 Payroll	-30.36
35698	12/20/2019	Ross, Michael W	12/20/19 Payroll	-778.04
35699	12/20/2019	Sanders, Thomas	12/20/19 Payroll	-56.94
35700	12/20/2019	Strelow, Donette	12/20/19 Payroll	-220.14
35701	12/20/2019	Talma, Curtis J	12/20/19 Payroll	-73.88
35702	12/20/2019	Walker, Jr, Dennis R	12/20/19 Payroll	-36.94
35703	12/20/2019	Zanto, David F	12/20/19 Payroll	-36.94
35704	12/17/2019	AIRGAS USA, LLC	Cylinder Rental	-30.40
35705	12/17/2019	ARAMARK	Nov 2019 Rug Cleaning	-100.00
35706	12/17/2019	HOMAN AUTO SALES, INC.	2019 Charger / Rotate Tires & Oil	-61.46
35707	12/17/2019	NESS ELECTRIC, INC	City Hall / Christmas Lights	-1,026.79
35708	12/17/2019	THE UNIFORM SHOPPE	Pflum / Shoes	-121.95
35709	12/17/2019	WE ENERGIES	Nov - Dec 2019 Gas Bills	-1,513.67
35710	12/17/2019	WISC. CHIEFS OF POLICE ASSN.	2020 Annual Dues	-130.00
35711	12/19/2019	ALLIANT ENERGY/WP&L	Nov - Dec 2019 Electric Bills	-3,295.48
35712	12/19/2019	ERGO BANK OF MARKESAN	WRS Loan - Payment #20	-320.64
35713	12/19/2019	PFLUM, WILLIAM A.	Reimb / Toner	-45.35
35714	12/19/2019	PRE-EMPLOYMENT FUND	December 2019 Pre Employment / Stuckart	-76.92
35715	12/23/2019	TAXREFUND	Siegel / Refund - Overpayment on 2019 Taxes	-114.40
35716	12/23/2019	TAXREFUND	Krause / Refund - Overpayment on 2019 Taxes	-174.76
35717	12/23/2019	TAXREFUND	Giese / Refund - Overpayment on 2019 Taxes	-132.83
35718	12/30/2019	MARKESAN WATER & SEWER	14 W Water St - Payment toward W/S Bill from Y	-19.83
35719	12/30/2019	MARKESAN WATER & SEWER	14 W Water St - Del. W/S Amount Pd from Taxes	-459.25
35720	12/30/2019	TAXREFUND	Arndt / Refund - Overpayment on 2019 Taxes	-228.86
35721	12/30/2019	TAXREFUND	O'Neill / Refund - Overpayment on 2019 Taxes	-168.73
35722	12/30/2019	TAXREFUND	Winkers / Refund - Overpayment on 2019 Taxes	-164.65
35723	12/30/2019	TAXREFUND	Daye / Refund - Overpayment on 2019 Taxes	-162.71
35724	12/30/2019	TAXREFUND	Glisch-Kristelis / Refund - Overpayment on 2019	-263.87

City of Markesan Voucher List

December 4, 2019 through January 7, 2020

35725	12/30/2019	TAXREFUND	Bengtson / Refund - Overpayment on 2019 Taxes	-346.44
35726	12/30/2019	TAXREFUND	Lind / Refund - Overpayment on 2019 Taxes	-167.93
35727	12/30/2019	TAXREFUND	Bielke / Refund - Overpayment on 2019 Taxes	-157.46
35728	01/02/2020	MARKESAN PUBLIC LIBRARY	2020 1st Quarter Budget Payment	-16,300.00
35729	01/03/2020	VERIZON WIRELESS	Dec '19 - Jan '20 Cell Phone	-97.01
35730	01/03/2020	WELLS FARGO REMITTANCE CENTER	Amazon / Intuit / Google	-740.47
35731	01/07/2020	A-1 ELEVATOR	2020 Annual Service	-504.00
35732	01/07/2020	ARAMARK	Dec 2019 Rug Cleaning	-100.00
35733	01/07/2020	BERGEMANN'S AUTOCARE	Change Oil / Rotate Tires	-93.74
35734	01/07/2020	BERLIN JOURNAL NEWSPAPERS	Ordinance & Council	-605.25
35735	01/07/2020	CHRIS' FLORAL & GIFTS	Sympathy Arrangement / Lohrey & Sondalle	-112.00
35736	01/07/2020	COMPLETE OFFICE OF WISCONSIN	Supplies / Letterhead	-914.64
35737	01/07/2020	FIRE & SAFETY EQUIPMENT, INC.	Annual Service & Certification	-201.54
35738	01/07/2020	GALLS/QUARTERMASTER	Watry / Pants & Shirt	-186.88
35739	01/07/2020	GENERAL ENGINEERING CO., INC.	Building Inspection / Landfill Monitoring	-2,697.39
35740	01/07/2020	GRAND RIVER FIRE DISTRICT	November 2019 Incident Charges	-183.80
35741	01/07/2020	GREEN LAKE COUNTY TREASURER	Salt	-198.42
35742	01/07/2020	HUB INTERNATIONAL MIDWEST LTD.	Public Official Bond / Pflum & Heiling	-475.00
35743	01/07/2020	JOHN DEERE FINANCIAL	Wiper Arm	-51.30
35744	01/07/2020	LEAGUE OF WI MUNICIPALITIES	2020 League Dues	-552.74
35745	01/07/2020	LITTLE GREEN LAKE PROT & REHAB DISTRICT	October - December 2019 W/S	-155.00
35746	01/07/2020	MARKESAN LUMBER	Park Supplies	-20.44
35747	01/07/2020	MARKESAN WATER & SEWER	Oct - Dec 2019 W/S	-572.52
35748	01/07/2020	MID-STATES ORGANIZED CRIME	2020 Membership Fees	-100.00
35749	01/07/2020	NEU'S BUILDING CENTER, INC	Shop Supplies	-266.86
35750	01/07/2020	SECURIAN FINANCIAL GROUP, INC.	Feb 2020 Life Ins Premium	-123.42
35751	01/07/2020	SHERWIN-WILLIAMS	Paint for Park	-51.45
35752	01/07/2020	SUPERIOR CHEMICAL CORPORATION	City Hall Supplies	-108.47
35753	01/07/2020	US POSTMASTER	5 Rolls of Stamps	-275.00
			TOTAL CHECK PAYMENTS	-50,892.37
			TOTAL PAYMENTS	-169,306.17

Markesan Utilities Voucher List

December 4, 2019 through January 7, 2020

Num	Date	Name	Memo	Original Amount
12481	12/10/2019	LANDMARK SERVICES COOPERATIVE	Nov 2019 Fuel	-70.24
12482	12/12/2019	BADGER LABORATORIES & ENG.	Sample	-343.00
12483	12/12/2019	ENVIRONMENTAL CONSULTING	Testing	-2,550.00
12484	12/12/2019	HEBERER, JEFFREY	Dec 2019 Cell Phone Reimb	-15.00
12485	12/12/2019	KINAS EXCAVATING, INC.	Curb stop repair	-325.00
12486	12/12/2019	NESS ELECTRIC	Heater in Well House	-36.00
12487	12/17/2019	ALLIANT ENERGY/WP&L	Nov - Dec 2019 Electric Bill	-2,654.07
12488	12/17/2019	DIGGERS HOTLINE, INC.	Nov 2019 Tickets	-6.40
12489	12/17/2019	WE ENERGIES	Nov - Dec 2019 Gas Bills	-188.82
12490	12/19/2019	MARKESAN, CITY OF	Dec 2019 Payroll Reimb	-15,178.49
12491	12/19/2019	WI WASTEWATER OPER ASSC (WWOA)	WWOA Expo / Hansen	-65.00
12492	12/23/2019	US POSTMASTER	6 Rolls of Postcard Stamps	-210.00
12493	12/30/2019	MARKESAN, CITY OF	Nov 2019 Expense Reimb	-3,641.56
12494	01/03/2020	CENTURYLINK	Dec '19 - Jan '20 Phone & Internet	-173.37
12495	01/03/2020	U.S. CELLULAR	Dec '19 - Jan '20 2019 Cell Phone	-48.24
12496	01/07/2020	CIVIC SYSTEMS, LLC	Jan - June 2020 Software Support	-1,000.00
12497	01/07/2020	DEPT. OF NATURAL RESOURCES	Cert # 01453 / Doro - Wastewater Operator Certif	-45.00
12498	01/07/2020	E. & B. SCALE COMPANY	Clean, Adjust & Certify Ohaus AX124	-105.00
12499	01/07/2020	GENERAL ENGINEERING CO., INC.	Income Survey	-3,500.00
12500	01/07/2020	MARKESAN WATER & SEWER	Oct - Dec 2019 W/S	-368.48
TOTAL CHECK PAYMENTS				-30,523.67
TOTAL CHECKS				-30,523.67

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4111000 · City Taxes & Overrun	673,942.25	673,942.00	0.25	100.0%
4112000 · TIF Increment	0.00	65,000.00	-65,000.00	0.0%
4114000 · Mobile Home Taxes	3,052.15	3,500.00	-447.85	87.2%
4132000 · PILOT's	14,453.38	66,000.00	-51,546.62	21.9%
4180000 · Interest on Taxes				
4180100 · Interest on Delq PP Taxes/Util	76.80			
4180150 · INTEREST ON SPECIAL CHARGES	12.20			
4180000 · Interest on Taxes - Other	2,026.80	1,000.00	1,026.80	202.7%
Total 4180000 · Interest on Taxes	2,115.80	1,000.00	1,115.80	211.6%
4190000 · State Personal Prop Aid	5,902.15			
4195000 · State TID Personal Prop Aid	565.02			
Total 4100000 · Taxes	700,030.75	809,442.00	-109,411.25	86.5%
4200000 · Special Assessments	4,321.03			
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	421,218.74	416,716.00	4,502.74	101.1%
4342000 · Fire Dues	3,330.82	3,300.00	30.82	100.9%
4343000 · Exempt Comp Aid	3,888.16	3,500.00	388.16	111.1%
4344000 · Lottery Credit- Mobil Home	-715.04			
4345000 · Lottery Credit	24,249.48			
4352100 · Police Training	640.00			
4353001 · Lead Serv Lines-DNR Grant	57,342.82			
4353100 · Transportation Aids	70,928.75	70,928.75	0.00	100.0%
4354500 · Recycling Grant	5,872.22	6,000.00	-127.78	97.9%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	586,755.95	505,444.75	81,311.20	116.1%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,130.00	2,300.00	830.00	136.1%
4410200 · Operator's Licenses	1,195.00	1,200.00	-5.00	99.6%
4410300 · Soda Water Licenses	90.00	100.00	-10.00	90.0%
4410400 · Cigarette Licenses	300.00	300.00	0.00	100.0%
4410500 · Other Business Lic.	292.00	150.00	142.00	194.7%
4410900 · Cable Franchise Fees	1,200.00	1,200.00	0.00	100.0%
4420000 · Dog Licenses (City)	746.85	700.00	46.85	106.7%
4430000 · Building Permits	3,923.75	1,000.00	2,923.75	392.4%
4440000 · Land Use Permits	1,000.00	250.00	750.00	400.0%
Total 4400000 · Licenses & Permits	11,877.60	7,200.00	4,677.60	165.0%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	13,521.26	8,250.00	5,271.26	163.9%
4510100 · Parking Violations	420.00	500.00	-80.00	84.0%
Total 4500000 · Fines, Forfeits & Penalties	13,941.26	8,750.00	5,191.26	159.3%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	1,523.17	1,500.00	23.17	101.5%
4610100 · Publication Fees	394.80	400.00	-5.20	98.7%
4610200 · Garbage/Recycle Cart	277.46			
4621000 · Police Dept Fees	305.00	250.00	55.00	122.0%
4632200 · Snow Removal Fees	2,903.17	200.00	2,703.17	1,451.6%
4643500 · Recycle Fees	2,999.84	2,000.00	999.84	150.0%
4644000 · Weed Control Charges	2,325.64	500.00	1,825.64	465.1%
4654000 · Cemetery Sales	145.00	1,000.00	-855.00	14.5%
4672000 · Park Shelter Use	1,715.00	1,000.00	715.00	171.5%
4674300 · Comm Ctr Use	495.00	400.00	95.00	123.8%
Total 4600000 · Public Charges for Services	13,084.08	7,250.00	5,834.08	180.5%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	52,052.68	56,192.00	-4,139.32	92.6%
4734100 · Recycle Ctr-Towns	9,508.14			
4739100 · Crossing Guard Reimb	6,289.33	5,800.00	489.33	108.4%

City of Markesan Treasurer's Report Budget vs. Actual

January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
Total 4700000 · Intergov't Charges for Services	67,850.15	61,992.00	5,858.15	109.4%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	1,654.50	1,000.00	654.50	165.5%
4820000 · Rent-Muni Bldg	3,000.00	3,000.00	0.00	100.0%
4820100 · Rent-Land	2,362.50	2,362.00	0.50	100.0%
4820200 · Rent-Cell Tower	10,717.23	10,300.00	417.23	104.1%
4830900 · Sale of City Prop	851.00			
4840900 · Ins Dividends	2,626.00	2,500.00	126.00	105.0%
4850000 · Donations	5,903.75	4,100.00	1,803.75	144.0%
4850100 · Police Donations	1,125.00			
4890000 · Exp Reimb-All Types	3,521.73	2,500.00	1,021.73	140.9%
4800000 · Miscellaneous Revenue - Other	89.99			
Total 4800000 · Miscellaneous Revenue	31,851.70	25,762.00	6,089.70	123.6%
4900000 · Other Financing Sources				
4910000 · Loan Proceeds	25,932.00			
Total 4900000 · Other Financing Sources	25,932.00			
Total Income	1,455,644.52	1,425,840.75	29,803.77	102.1%
Gross Profit	1,455,644.52	1,425,840.75	29,803.77	102.1%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	621.48			
5100111 · Accts Rec - W&S Wages	-84.71			
5100112 · Accts Rec - W&S WRS	-557.93			
5100114 · Accts Rec - W&S Insurance	-71.87			
5100200 · Library Expense Reimb	-1,440.30			
5110000 · Legislative				
5110111 · Council	10,500.00	11,000.00	-500.00	95.5%
5110211 · Mayor	7,445.00	8,000.00	-555.00	93.1%
5111011 · Committees	360.00	500.00	-140.00	72.0%
Total 5110000 · Legislative	18,305.00	19,500.00	-1,195.00	93.9%
5130000 · Legal				
5130021 · City Atty-General	1,662.50	4,000.00	-2,337.50	41.6%
5130121 · City Atty-Prosecution	1,062.50	3,000.00	-1,937.50	35.4%
5130221 · Legal Fees-Special	35.00			
5131021 · Muni Code Updates	705.00	1,500.00	-795.00	47.0%
Total 5130000 · Legal	3,465.00	8,500.00	-5,035.00	40.8%
5140000 · General Administration				
5141011 · Legislative Support-Wages	5,953.14	11,500.00	-5,546.86	51.8%
5141025 · Legislat. Support-Training/Dues	552.74			
5141032 · Legislative Support-Publication	4,453.77			
5142011 · General Admin-Wages	21,768.17	33,400.00	-11,631.83	65.2%
5142021 · General Admin-Outside Services	737.75			
5142025 · General Admin-Training/Dues	1,566.72			
5142031 · General Admin-Office Supplies	4,757.79			
5142033 · General Admin-Mileage	480.24			
5143011 · Elections-Wages	2,329.71	5,660.61	-3,330.90	41.2%
5143032 · Elections-Publication	115.13			
5143034 · Elections-Supplies	2,045.44			
5144011 · Licensing & Permits-Wages	1,809.35	2,000.00	-190.65	90.5%
5144032 · Licensing & Permits-Publication	201.50			
Total 5140000 · General Administration	46,771.45	52,560.61	-5,789.16	89.0%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	17,090.83	20,000.00	-2,909.17	85.5%
5150021 · General Accounting-Outside Serv	2,950.00			
5150034 · General Accounting-Supplies	226.80			
5150521 · Independent Audit	10,072.00	7,000.00	3,072.00	143.9%
5151113 · Medicare (default)	6,954.79	5,170.00	1,784.79	134.5%
5151213 · Social Security	23,892.25	22,105.00	1,787.25	108.1%
5151314 · Health Insurance	115,832.86	105,516.72	10,316.14	109.8%
5151315 · HRA-Health Reimbursement	12,773.11			

City of Markesan Treasurer's Report Budget vs. Actual

January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
5151414 · Life Insurance	635.37	615.00	20.37	103.3%
5151611 · Paid Time Off (PTO)-Wages	64,200.92			
5152012 · Wisconsin Retirement System	33,816.44	31,405.00	2,411.44	107.7%
5155011 · Property Assessment-Wages	0.00	7,150.00	-7,150.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	6,025.07			
5155111 · Prop Tax Collection-Wages	1,836.53	2,550.00	-713.47	72.0%
5155121 · Prop Tax Collection-Outside Ser	726.15			
5156005 · Prop & Liability Ins	15,427.46	17,000.00	-1,572.54	90.7%
5156100 · Workers Comp - Calculated	161.62			
5156105 · Workers Comp	11,555.53	11,480.00	75.53	100.7%
5156205 · Employee Bonds	850.00	850.00	0.00	100.0%
Total 5150000 · Financial Administration	325,027.73	230,841.72	94,186.01	140.8%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	6,856.56			
5160021 · Municipal Building-Outside Serv	3,138.75			
5160022 · Municipal Building-Utilities	23,205.12			
5160023 · Municipal Building-Repairs&Supp	6,753.21			
5160000 · Municipal Building - Other	0.00	44,000.00	-44,000.00	0.0%
Total 5160000 · Municipal Building	39,953.64	44,000.00	-4,046.36	90.8%
Total 5100000 · General Government	431,989.49	355,402.33	76,587.16	121.5%
5150520 · Bank Service Charges	222.24			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	63,674.31	156,000.00	-92,325.69	40.8%
5210019 · Police Admin-Uniforms	1,578.10	1,300.00	278.10	121.4%
5210021 · Police Admin-Outside Services	2,400.09	5,000.00	-2,599.91	48.0%
5210022 · Police Admin-Utilities	3,554.20	600.00	2,954.20	592.4%
5210034 · Police Admin-Supplies	2,252.15	15,000.00	-12,747.85	15.0%
5210035 · Police Admin - Donations	2,595.48			
5210001 · Police Administration - Other	65.00			
Total 5210001 · Police Administration	76,119.33	177,900.00	-101,780.67	42.8%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5211011 · Police Training-Wages	488.87			
5212011 · Police Patrol-Wages - Other	130,818.98	66,500.00	64,318.98	196.7%
Total 5212011 · Police Patrol-Wages	131,307.85	66,500.00	64,807.85	197.5%
5212021 · Police Patrol-Outside Services	1,119.00			
5212022 · Police Patrol-Utilities	527.46	270.00	257.46	195.4%
5212023 · Police Patrol-Repairs/Supplies	9,256.14	6,000.00	3,256.14	154.3%
5212033 · Police Patrol-Fuel/Miles	5,977.04			
Total 5212000 · Police Patrol	148,187.49	72,770.00	75,417.49	203.6%
5213021 · Police Criminal Inv-Suppl/Serv	571.50	1,500.00	-928.50	38.1%
5214025 · Police Training	4,297.70	4,000.00	297.70	107.4%
Total 5210000 · Law Enforcement	229,176.02	256,170.00	-26,993.98	89.5%
5219000 · School Crossing Guard	11,228.20	11,000.00	228.20	102.1%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	24,580.82			
5220034 · Fire Dept-Incident Charges	1,104.94			
5220000 · Fire Protection - Other	634.50	142,195.00	-141,560.50	0.4%
Total 5220000 · Fire Protection	26,320.26	142,195.00	-115,874.74	18.5%
5230021 · Ambulance Service	32,293.68	31,250.00	1,043.68	103.3%
5240021 · Building Inspection	13,833.95	3,500.00	10,333.95	395.3%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	2,243.44			
5290022 · Emergency Govt-Utilities	660.87			
5290023 · Emer Govt-Supp., Equip & Repair	2,653.96			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
5290000 · Other Public Safety - Other	0.00	8,645.00	-8,645.00	0.0%
Total 5290000 · Other Public Safety	5,558.27	8,645.00	-3,086.73	64.3%
Total 5200000 · Public Safety	318,410.38	452,760.00	-134,349.62	70.3%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	129.00			
5310011 · Streets Admin-Wages	2,823.16			
5310021 · Streets Admin-Outside Services	4,523.31			
5310000 · Streets Administration - Other	0.00	12,000.00	-12,000.00	0.0%
Total 5310000 · Streets Administration	7,475.47	12,000.00	-4,524.53	62.3%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,881.85			
5311022 · PW Shop-Utilities	5,684.60			
5311033 · PW Shop-Fuel	374.98			
5311034 · PW Shop-Supplies/Tools	7,659.30			
5311000 · Public Works Shop - Other	0.00	11,750.00	-11,750.00	0.0%
Total 5311000 · Public Works Shop	15,600.73	11,750.00	3,850.73	132.8%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	12,854.76			
5312023 · PW Mach & Equip-Repair/Supplies	9,992.31			
5312033 · PW Mach & Equip-Fuel	2,531.04			
5312000 · Public Works Mach & Equip - Other	0.00	35,500.00	-35,500.00	0.0%
Total 5312000 · Public Works Mach & Equip	25,378.11	35,500.00	-10,121.89	71.5%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	1,811.62			
5331023 · Road Maintenance-Repair/Supply	6,883.49			
5331033 · Road Maintenance-Fuel	556.74			
5331000 · Road Maintenance - Other	0.00	13,000.00	-13,000.00	0.0%
Total 5331000 · Road Maintenance	9,251.85	13,000.00	-3,748.15	71.2%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	217.30			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	217.30	500.00	-282.70	43.5%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	782.38			
5331223 · Traffic Sign & Mark-Repair/Supp	1,056.28			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,838.66	2,000.00	-161.34	91.9%
5331300 · Bridges & Culverts	0.00	500.00	-500.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	11,393.15			
5331933 · Snow & Ice Control-Fuel	3,538.16			
5331934 · Snow & Ice Control-Supplies	4,077.83			
5331900 · Snow & Ice Control - Other	0.00	25,099.00	-25,099.00	0.0%
Total 5331900 · Snow & Ice Control	19,009.14	25,099.00	-6,089.86	75.7%
5342022 · Street Lighting	29,684.94	29,000.00	684.94	102.4%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	512.12			
5343123 · Sidewalks-Repairs/Supplies	553.93			
5343100 · Sidewalks - Other	0.00	500.00	-500.00	0.0%
Total 5343100 · Sidewalks	1,066.05	500.00	566.05	213.2%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	1,441.62			
5344123 · Storm Sewers-Repairs/Supplies	277.03			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
5344000 · Storm Sewers - Other	0.00	1,750.00	-1,750.00	0.0%
Total 5344000 · Storm Sewers	1,718.65	1,750.00	-31.35	98.2%
5344100 · Street Cleaning	1,640.70	1,800.00	-159.30	91.2%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	76.37			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	76.37	500.00	-423.63	15.3%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	6,831.14			
5362021 · Sanitation/Trash-Outside Serv.	51,684.17			
5362000 · Sanitation/Trash - Other	0.00	62,100.00	-62,100.00	0.0%
Total 5362000 · Sanitation/Trash	58,515.31	62,100.00	-3,584.69	94.2%
5363100 · Landfill Monitoring	3,813.17	2,500.00	1,313.17	152.5%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	4,712.84			
5363523 · Recycling Center-Markesan	375.25			
5363533 · Recycling Center-Fuel	187.48			
5363500 · Recycling Center - Other	63.10	4,500.00	-4,436.90	1.4%
Total 5363500 · Recycling Center	5,338.67	4,500.00	838.67	118.6%
5363521 · Recycling-Curbside	22,942.23	25,630.00	-2,687.77	89.5%
5363600 · Recycling Center-Mackford	1,263.38	1,200.00	63.38	105.3%
5363700 · Recycling Center-Manchester	1,263.39	1,200.00	63.39	105.3%
5363800 · Recycling Center-Green Lake	2,088.39	2,500.00	-411.61	83.5%
5364000 · Weed Control				
5364011 · Weed Control-Wages	383.58			
5364034 · Weed Control-Supplies	319.35			
5364000 · Weed Control - Other	0.00	1,500.00	-1,500.00	0.0%
Total 5364000 · Weed Control	702.93	1,500.00	-797.07	46.9%
Total 5300000 · Public Works	208,885.44	235,029.00	-26,143.56	88.9%
5400000 · Health & Human Services				
5461000 · Senior Transport	808.34			
5490000 · Cemetery				
5491011 · Cemetery-Wages	8,662.04			
5491022 · Cemetery-Utilities	248.10			
5491033 · Cemetery-Fuel	318.14			
5491034 · Cemetery-Supplies	194.88			
5490000 · Cemetery - Other	0.00	7,300.00	-7,300.00	0.0%
Total 5490000 · Cemetery	9,423.16	7,300.00	2,123.16	129.1%
Total 5400000 · Health & Human Services	10,231.50	7,300.00	2,931.50	140.2%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	1,932.86			
5511021 · Library-Annual Budget	65,200.00			
5510000 · Library - Other	0.00	65,200.00	-65,200.00	0.0%
Total 5510000 · Library	67,132.86	65,200.00	1,932.86	103.0%
5520000 · Parks				
5520011 · Parks-Wages	11,160.66			
5520022 · Parks-Utilities	2,616.68			
5520023 · Parks-Repairs/Supplies	5,395.58			
5520033 · Parks-Fuel	519.80			
5520000 · Parks - Other	0.00	11,000.00	-11,000.00	0.0%
Total 5520000 · Parks	19,692.72	11,000.00	8,692.72	179.0%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	3,732.00			
5530021 · City Events/Banner-Outside Srvc	567.23			
5530034 · City Events/Banners-Supplies	13.90			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
5530000 · City Events/Banners - Other	0.00	3,000.00	-3,000.00	0.0%
Total 5530000 · City Events/Banners	4,313.13	3,000.00	1,313.13	143.8%
5530100 · Summer Rec Program	4,000.00	2,000.00	2,000.00	200.0%
5531000 · Events Comm. (Special Events)	2,252.85			
Total 5500000 · Culture, Rec & Educ	97,391.56	81,200.00	16,191.56	119.9%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	100.00	1,500.00	-1,400.00	6.7%
5671000 · Industrial Park Development	275.45			
5671021 · TIF Fees	1,170.00	300.00	870.00	390.0%
5690000 · Zoning & Development	612.50	250.00	362.50	245.0%
5691000 · Mapping	0.00	250.00	-250.00	0.0%
Total 5600000 · Conservation & Development	2,157.95	2,300.00	-142.05	93.8%
5900000 · Debt Service				
5911000 · 2009 Bond Issue	193,990.00	193,990.00	0.00	100.0%
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	750.00			
5912000 · 2018 Bond Issue Princ. - Other	0.00	39,375.00	-39,375.00	0.0%
Total 5912000 · 2018 Bond Issue Princ.	750.00	39,375.00	-38,625.00	1.9%
5916000 · Principal Long-Term Debt	0.00	3,112.84	-3,112.84	0.0%
5918000 · Safety Equipment-Principal	9,194.57	15,195.43	-6,000.86	60.5%
5925000 · Safety Equipment-Interest	201.03	250.00	-48.97	80.4%
5926000 · Interest Long Term Debt	811.96	479.55	332.41	169.3%
5926250 · 2018A Bond Issue Interest	39,375.00			
5927000 · Patrol Car Principal Loan	2,364.56			
5927500 · Patrol Car Interest Loan	522.90			
Total 5900000 · Debt Service	247,210.02	252,402.82	-5,192.80	97.9%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	383.00	4,000.00	-3,617.00	9.6%
6571900 · Outlay - General Accounting	2,347.00	2,347.00	0.00	100.0%
6572200 · Outlay - Fire Department	13,161.75	5,000.00	8,161.75	263.2%
6573000 · Outlay - Police Patrol	30,932.00	5,000.00	25,932.00	618.6%
6573240 · Outlay - Machines & Equipment	12,574.75	6,000.00	6,574.75	209.6%
6573270 · Outlay - Garages & Sheds	0.00	3,000.00	-3,000.00	0.0%
6573310 · Outlay - Streets	21,043.96	10,299.60	10,744.36	204.3%
6573311 · Outlay - Streets Project 2017	1,720.75			
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	3,000.00	-3,000.00	0.0%
Total 6000000 · Capital Outlay	82,163.21	39,446.60	42,716.61	208.3%
Total Expense	1,398,661.79	1,425,840.75	-27,178.96	98.1%
Net Ordinary Income	56,982.73	0.00	56,982.73	100.0%
Net Income	56,982.73	0.00	56,982.73	100.0%



Betsy Amend <bamend@markesanwi.gov>

Wilsnack Condition Assessment1 message

Mike Parrott <mparrott@generalengineering.net>

Fri, Dec 27, 2019 at 11:23 AM

To: "Betsy Amend (bamend@markesanwi.gov)" <bamend@markesanwi.gov>

Hi Betsy,

I met with Connie Wilsnack this past Monday afternoon at her property in Markesan. Attached is my report. You will note that all but one small building has been downgraded from Fair to Poor condition overall. All buildings remain raze eligible as no repairs or improvements to the buildings was observed. Additionally, you will also note that 3 buildings were observed to have structural deficiencies and/or were deteriorated to the extent that I consider them to be unsafe at this time. Please review the information and let me know if you have any questions. Thank you.

Sincerely,

Michael E. Parrott

Buildings & Inspections | General Engineering Company

916 Silver Lake Drive | PO Box 340 | Portage, WI 53901

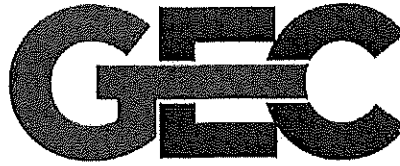
P 608-742-2169 | F 608-742-2592 | C 608-697-8178

mparrott@generalengineering.net<mailto:mparrott@generalengineering.net>

www.generalengineering.net<http://www.generalengineering.net>

**winmail.dat**

13K



Engineers • Consultants • Inspectors

December 27, 2019

City of Markesan
150 S. Bridge St.
PO Box 352
Markesan, WI 53946

Re: Condition Assessment: 650 N. Margaret Street, Markesan, WI. Tax I.D. #251-00406-0000

1.0 BACKGROUND AND GENERAL INFORMATION

- 1.1 At the request of the City of Markesan a non-destructive, visual inspection of eleven (11) accessory structures associated with the physical property address 650 N. Margaret Street, Markesan, WI was performed on June 28, 2018. A written report dated July 18, 2018 detailing the findings of said inspection was provided to the City and the owners of said property.
- 1.2 At the time of the July 18, 2018 report, all eleven accessory structures were found to be in violation of the City of Markesan Code of Ordinances regarding Chapters 273 and 252. All eleven structures were also found to have met the criteria as set forth by Wis. Stat. s. 66.0143(1)(c) to be eligible for being razed.
- 1.3 On December 23, 2019 a follow-up inspection of the aforementioned accessory structures was performed. The purpose of said inspection was to assess the current condition of the structures and determine what, if any, actions may have been taken to bring the buildings into compliance with the City of Markesan Code of Ordinances since the last inspection.
- 1.4 The following defined terms are used to describe the condition of the components and systems reviewed:
 - Satisfactory** – Performing its intended function with no major defects noted.
 - Serviceable** – Performing its intended function, but has visible defects or is aging. Minor to moderate repairs will be required.
 - Fair** – Barely performing its intended function and has visible defects or is aging and will require moderate to major repairs in the short term.
 - Poor** – Not properly performing its intended function; at or beyond its useful life. Component requires major repair or replacement.
- 1.5 The inspection was performed by Michael E. Parrott of General Engineering Company in the company of Ms. Connie Wilsnack, trustee of the Leonard & Isabelle Wilsnack Living Trust.
- 1.6 The weather at the time of the inspection was mostly sunny with temperatures of approximately 40-50 degrees.

2.0 INSPECTION

For purposes of clarity an aerial photo has been provided denoting the eleven (11) buildings inspected. This is the same photo included in the 2018 report.

2.1 Building #1

- 2.1.1 Building #1 is a detached garage which was previously found to be in only Fair Condition.
- 2.1.2 No improvements were observed to have been completed since the 2018 inspection. The building as a whole has continued to deteriorate. The roof sustained the most notable deterioration with significant shingle loss. Multiple holes were observed to have developed in the roof as well.
- 2.1.3 The observed condition of Building #1 has been downgraded to Poor Condition.

2.2 Building #2

- 2.2.1 The construction type of Building #2 is commonly referred to as a pole shed.
- 2.2.2 No improvements were observed to have been completed since the 2018 inspection. The building as a whole has continued to deteriorate.
- 2.2.3 Since the last inspection, structural damage to two (2) roof trusses has occurred. These trusses are located at the SE corner of the building. Damage appears to have occurred while loading large square bales of hay into the building.
- 2.2.4 As a result of the structural damage, the condition of Building #2 has been downgraded from Fair to Poor Condition overall.

2.3 Building #3

- 2.3.1 Building #3 is a wooden framed building with an open lean-to. The structure is clad in wooden lap style siding, and a combination of wooden shake shingles and standing seam steel roofing.
- 2.3.2 No improvements were observed to have been completed since the 2018 inspection. The building as a whole has continued to deteriorate.
- 2.3.3 As a result of the continued deterioration Building #3 has been downgraded from Fair to Poor overall condition.

2.4 Building #4

- 2.4.1 Building #4 has been razed and therefore no longer exists.

2.5 Building #5

- 2.5.1 Building #5 is composed of a wooden framed roof structure positioned on concrete block walls. The wooden framed gable end walls are clad in vertical wood siding. The roof is clad in asphalt shingles.

- 2.5.2 No improvements were observed to have been completed since the 2018 inspection and the building was observed to have continued to deteriorate.
- 2.5.3 Significant shingle loss has resulted in an actively leaking roof which has consequently resulted in rotting of not only roof framing members, but it has compromised loft floor support beams. Additionally, advanced foundational issues were observed at the south end of Building #5.
- 2.5.4 The condition of Building #5 has been downgraded from Fair to Poor Condition overall. The building was found to be old, dilapidated and out repair so as to be dangerous, unsafe and unfit for human use.

2.6 Building #6

- 2.6.1 Building #6 is a traditionally framed post and beam style wooden barn clad in vertical wooden siding and an asphalt shingled roof. The foundation of said structure is primarily a stone masonry type.
- 2.6.2 No improvements were observed to have been completed since the 2018 inspection and the building was observed to have continued to deteriorate.
- 2.6.3 At the time of the last inspection, cattle occupied the lowest level of the barn and as such I was unable to access that area. Upon re-inspection I was able to access the lower area and as such was able to better evaluate the structure.
- 2.6.4 In the 2018 report I called attention to a structural column which appeared to have been removed from the lower area. Upon re-inspection I was able to determine that in fact a wooden support column has been removed. I was also able to determine that this column not only supported the loft area directly above it, but it also supported a portion of the roof load. In light of the evidence, I consider the missing support column to be a significant structural deficiency which has a high potential to lead to at least a partial collapse of the building.
- 2.6.5 In addition to the structural ramifications of the removed support column, I observed other structural members to have been compromised by various means including but not limited to damage from machinery and repeated water infiltration resulting in rot.
- 2.6.6 In light of the newly observed structural deficiencies and continued deterioration of the roof and building as a whole, I have downgraded the condition of Building #6 from Fair to Poor Condition overall. Furthermore, due to the aforementioned structural deficiencies the building is to be considered to be so out repair as to be dangerous, unsafe and unfit for human use.

2.7 Building #7 & Building #8

- 2.7.1 Building #7 is a wooden framed structure positioned on a concrete block masonry foundation. The building is clad in vertical wooden siding and asphalt shingles.
- 2.7.2 Building #8 is a wooden framed structure positioned on a stone and concrete block masonry foundation. The building is clad in horizontal wooden lap siding and steel standing seam roofing.

- 2.7.3 No improvements were observed to have been completed to either building since the inspection of 2018 and the buildings were observed to have continued to deteriorate.
- 2.7.4 The increased deterioration of buildings #7 and #8 combined with the fact that they are joined to the structurally compromised Building #6 has resulted in a downgrade of each building from Fair to Poor condition overall.

2.9 Building #9

- 2.9.1 Building #9 is a wooden framed structure positioned on a cast-in-place concrete and concrete block masonry foundation. The building is clad in wooden siding and steel standing seam roofing.
- 2.9.2 No improvements were observed to have been completed to the building since the inspection of 2018 and the building was observed to have continued to deteriorate.
- 2.9.3 In addition to the general deterioration of the building as a whole, the main support beam and column assemblies for the West approximate half of Building #9 was observed to be significantly compromised. The wooden column and beam, which support both the loft and roof assemblies, were observed to be substantially rotted and to have been knocked out of position to the extent they are in danger of collapse. Should the column and beam collapse, it is likely the West half of the building will collapse.
- 2.9.4 Due to the newly observed structural deficiencies, Building #9 has been downgraded from Fair to Poor Condition overall. Furthermore, due to the aforementioned structural deficiencies the building is to be considered to be so out repair as to be dangerous, unsafe and unfit for human use.

2.10 Building #10

- 2.10.1 Building #10 has been razed and therefore no longer exists.

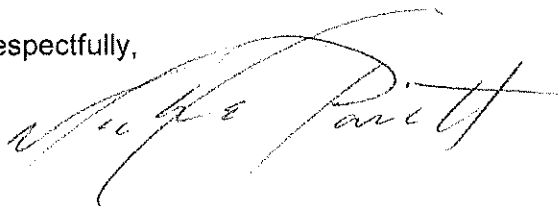
2.11 Building #11

- 2.11.1 Building #11 is a small metal clad, lean-to structure.
- 2.11.2 No improvements were observed to have been completed to the building since the 2018 inspection.
- 2.11.3 Holes were observed to be going under the perimeter of the building suggesting that animals are frequenting this area. Additionally, the door to the building was dilapidated leaving the building relatively unsecured.
- 2.11.4 I would categorize the building as being in only Fair condition.

3.0 SUMMARY AND CONCLUSIONS

- 3.1 After comparing the photographic evidence from the most recent inspection to that of the 2018 inspection it was observed that buildings #4 and #10 have been razed. It was also observed that none of the remaining nine building have been improved in any way, but instead the buildings were observed to currently be in a more advanced state of deterioration and disrepair.
- 3.2 Taking the above evidence into consideration combined with the July, 2018 cost analysis, it has been determined that all of the nine (9) remaining buildings continue to meet the criteria as set forth by Wis. Stat. s. 66.0143(1)(c) to be eligible for being razed.
- 3.3 In addition to meeting raze eligibility, Buildings #5, #6 and #9 have been observed to possess significant structural deficiencies. The nature of the deficiencies is such that the buildings shall be considered to be so out repair as to be dangerous, unsafe and unfit for human use.
- 3.4 As with the initial inspection, with the exception of Building #2, the buildings in question were observed to be unsecured for the most part. As such access to the buildings interiors can be managed with little effort via window and/or door openings. Additionally, per Connie Wilsnack, the home located on the property is not permanently occupied and therefore the property is largely unsupervised. In my professional opinion these factors, among others such as the contents stored within the structures, are likely to attract children and/or other persons who may be unable to appreciate the potential risks posed by the buildings and their contents. These factors make the buildings an "attractive nuisance". As such I recommend immediate measures be taken to secure the buildings.
- 3.6 The overall level of maintenance and condition of the buildings in question, both individually and as a whole, is not in keeping with the standards of the neighborhood. Therefore, it is my professional opinion that the buildings constitute a blighting factor for the adjoining property owners and/or represent an element leading to the progressive deterioration and downgrading of the neighborhood.
- 3.7 In conclusion the buildings were observed to be substandard as they do not conform to the minimum standards as established by the provisions of the City of Markesan Ordinances or by the Wisconsin Statutes or the Wisconsin Administrative Code.

Respectfully,



Michael E. Parrott
Buildings/Inspections
MEP/llf

PHOTOGRAPH APPENDIX



Old Inspection Summary

Plans for Buildings at 650 North Margaret Street, Markesan WI

Bldg No.	Type of Structure	Condition*	Owner's Overall Plans	Proposed Timing
1	Garage	Fair	Roof, replace windows, replace damaged siding, paint	Nov 2018/ Spring 2019
2	Pole Shed	Fair	No plans to add doors, feels painting is a lower priority, no plan to fix roof	2020
3	Granary	Fair	Will ask renters to fix post ASAP, missing sliding will be replaced, does not wish to paint it	Fix Post ASAP, no other plans
4	Shed	Dangerous, unsafe and unfit for human use, recommended immediate razing	Will be taken down RAZED 8-7-19	This fall
5	Hog House	Fair	Will make repairs	Determine plan in 2019, correct in 2021
6	Barn	Fair - structural column has been removed and need attention	Will ask renter to replace missing support beam, roof repair, siding to be painted or replaced with steel as funds allow	No date on beam, roof patch in 2019, possible roof replacement in 2020, Siding - no timing provided
7	Feed Room	Fair	Attached to barn so will be repaired in same manner	See Building 6 plan
8	Part of Barn	Fair	Siding to be replaced, painted or sided with steel when barn is painted or sided (as funds allow)	Siding 2019 Paint or Sided with Barn
9	White Barn	Fair - noted that main support beam has become rotted and structure is sagging	Will replace support beam, missing siding, foundation, and paint	Beam - fall 2018 Missing siding 2019 Foundation 2019 Paint 2020
10	Chicken Coup	Dangerous, unsafe and unfit for human use, recommended immediate razing	Will take down RAZED 8-7-19	this fall
11	Lean-to Structure	Fair	Being used for storage, will repair so doors and windows are secure	Repair 2019

* Per General Engineering Report, July 2018

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



Engineers • Consultants • Inspectors

608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

December 5, 2019

Shawn & Cristal Strahota
309 East John Street
Markesan, WI 53946

Re: Property Maintenance
309 East John Street
City of Markesan, Wisconsin

Dear Mr. Strahota:

The City of Markesan Building Inspection Department has received complaints regarding the dilapidated condition of the house located at the above referenced address. This condition is a violation of the City Property Maintenance Code Chapter 273-5 (copy enclosed).

The violations include:

1. The rear porch guardrail is missing.
2. The front porch structure is failing.
3. Front and rear exterior steps are unsafe.
4. The exterior needs painting for preservation and appearance. Much of the siding has begun to deteriorate.
5. The exterior wall covering and windows are not water tight.

You have 30 days from the date of this letter to correct these violations. If violations are not corrected within 30 days penalties will be imposed which will include citations. Per 273-12 each day a violation exists is considered a separate violation and subject to a citation.

You have 5 days from the receipt of this letter to request a hearing before the Common Council. This notice becomes an order after 5 days if a hearing is not requested.

If you have any questions or concerns, please feel free to contact me at (608) 617-6873.

Sincerely,

GENERAL ENGINEERING COMPANY

Timothy Tripp / BKF

Timothy Tripp
City of Markesan
Building Inspector

Portage

• Black River Falls

• La Crosse



Consulting Engineering • Structural Engineering • Building Design • Environmental Services • Building Inspection • GIS Services
Grant Procurement & Administration • Land Surveying • Zoning Administration • Mechanical, Electrical, & Plumbing Services



ORDINANCE NO. 254

An Ordinance amending Section 78-4 of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 14th day of January, 2020, hereby amends Sections 78-4A(1)(a) (1), (2), (3), (4), (5) and (b) and creates Sections 78-4A(2)(a) (3), (4) and (5) of the City of Markesan Municipal Code to read as follows:

SECTION 1: Sections 78-4A(1)(a) and (b) of the Municipal Code are hereby amended to read as follows:

(a) The Mayor shall be paid at a rate per meeting attended as follows:

- [1] Common Council meetings: \$50 per meeting
- [2] Committee meetings: \$40 per meeting
- [3] Ambulance Board meetings: \$40 per meeting
- [4] Fire District meetings: \$40 per meeting
- [5] Other meetings (except CDA): \$40 per meeting

(b) If the Mayor chairs any of the above meetings, except Council, he shall receive \$60 for each said meeting.

SECTION 2: Sections 78-4A(2)(a) (3), (4) and (5) of the Municipal Code are hereby created to read as follows:

- [3] Ambulance Board meetings: \$40 per meeting
- [4] Fire District meetings: \$40 per meeting
- [5] Other meetings (except CDA): \$40 per meeting

SECTION 4: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 14th day of January, 2020.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALLE, City Attorney

Published: _____

ORDINANCE NO 255

AN ORDINANCE TO AMEND SECTION §400 – 115 (Zoning: Article XXIII – Signs)

The City of Markesan City Council, Green Lake County, Wisconsin DOES ORDAIN AS FOLLOWS:

Section 1: Section 400- 115 (A) in the Code of Ordinance book for the City of Markesan shall be amended to add a Sub Section (4) as follows:

(4) Signs for Churches, synagogues and similar places of worship and instruction, including parsonages are allowed in all Residential (R-1) Districts and are subject to this Article.

Section 2: Effective Date

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

ROLL CALL: Ayes____, Nays____, Absent____, Abstain____.

This ordinance passed on this 14th day of January, 2020.

City of Markesan City Council
Green Lake County,
Wisconsin

City Mayor, Rich Slate

Approved As To Form:

Daniel D. Sondalle, City Attorney

Attest:

City Clerk-Treasurer Betsy Amend

Published:

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 12-11-19
Recp# 23004
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Jeffrey Glen Dallman Circle: (Male) / Female
OTHER NAMES (maiden or nicknames; if none, so state) None BIRTHDATE _____
DRIVERS LICENSE # _____ / PHONE (best # to reach you) _____
ADDRESS _____ Apt. No. _____ City Markesan State WI Zip 53946
Street City State Zip

X New / Renewal (1-year) - \$20 pd _____ Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Gordys / Hornets Nest? / Firehaus

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES X NO _____ If yes, where? Online
(If this is a **new application**, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES X NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES X NO _____ *see back page*
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES X NO _____
6. Have you ever been convicted of a felony? YES _____ NO X
7. Do you have any criminal charges presently pending against you? YES _____ NO X

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Jeff Dall
Date 12-11-19

SUBSCRIBED AND SWORN TO BEFORE ME

this _____ day of _____, 20____
[Signature]
(Clerk/Notary Public)

My commission expires _____

WP.

OK

12-12-19

2020-21 POLLWORKER/INSPECTOR LIST

Terry Jahnke, Chief Inspector

Peggy Cotterill, Chief Inspector training

Jennifer Dirks, Chief Inspector training

Donna Fletcher-Dykstra, Chief Inspector training

Carmen Zacharias

Clyde Olsen

Jeanette Zacharias

Bev Dallman

Katharine Loudenslager

Sandy James

Shirley Parker

Jean Daye

Pat Prill

Rachel Heiling

Holley Krogulski

John Ropella